

# SIGNS

presentation  
materials

# Posters

# POSTCARDS

newsletters  
& flyers

# Labels

# FORMS

envelopes

# COPIES

Cards  
& Invitations

# Brochures

# BOOKLETS

# banners

## CAMPUS PRINTING and SIGNS

8 a.m. to 5 p.m.  
Monday – Friday

Central Campus  
1108 A Charlottetowne Ave.



CENTRAL PIEDMONT

# CAMPUS PRINTING and SIGNS

Campus Printing and Signs is a full-service printing facility. We have an experienced staff and specialized equipment for fast and high-quality services.

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## WHO WE CAN PRINT FOR:

- Faculty
- Staff
- Students

Self-service copiers are stationed in Campus Printing and Signs.

## OUR LOCATION:

Central Piedmont Campus Printing and Signs  
Central Campus  
1108A Charlottetowne Ave.  
Charlotte, NC 28204  
Phone: 704.330.6502  
[campusprinting@cpcc.edu](mailto:campusprinting@cpcc.edu)

## OUR HOURS:

Monday – Friday: 8 a.m. – 5 p.m.

## PAYMENTS:

- Cash
- HigherOne Debit Card
- Credit Card: Visa, MasterCard, American Express, and Discover
- Checks

## JOB SUBMISSION VIA THE WEB

[cpcc.edu/campus-printing](http://cpcc.edu/campus-printing)


## OTHER JOB SUBMISSION METHODS:

- Email: [campusprinting@cpcc.edu](mailto:campusprinting@cpcc.edu)
- Walk ins
- Campus mail

# COLOR PAPER STOCK

Colors shown below are approximate and may vary from actual paper color.

## PASTELS:

	Salmon
	Cream
	Gray
	Pink
	Green
	Blue
	Gold
	Buff
	Yellow
	Purple

## ASTROBRITE:

	Green
	Fuchsia
	Yellow
	Red
	Pink
	Orange
	Blue

\*Campus Printing does not stock all of the above colors. If you would like a color not stocked please allow 2-3 days for ordering.

# SERVICES

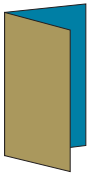
## BOOKLET

- 5.5 x 8.5
- 8.5 x 11
- 8.5 x 7

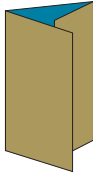
## FOLDING AND SCORING

(Paper Size: Max 12" x 18", Min. 8.5" x 11")

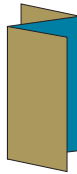
- Half Fold
- Tri Fold
- Z Fold
- Double Fold
- Gate Fold



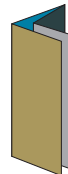
Half Fold



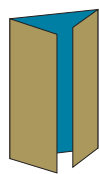
Tri Fold



Z Fold



Double Fold



Gate Fold

## ENLARGING AND REDUCING/CUTTING

### APPLICATIONS SUPPORTED

- Adobe PDF
- Microsoft Word
- Microsoft PowerPoint
- Microsoft Publisher
- Microsoft Excel
- JPEG
- TIFF

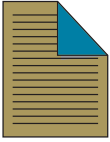
### OTHER SERVICES

- Multi-part Carbonless Forms
- Scanning Document to PDF format
- Vinyl Banners
- Yard Signs
- Sidewalk Signs
- Note Pads
- Course Packets
- Syllabi
- Handouts
- Exams
- Posters
- Résumés

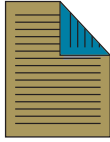
# SERVICES

## DIGITAL PRINTING

Regular Copies (Printed on white 20 lb. bond)



One-sided Printing



Two-sided Printing

### Color Copies

- 8.5 x 11 Standard Size
- 8.5 x 14 Legal Size
- 11 x 17 Tabloid

Various colors in:

(Limited colors are stocked. Call for availability or to order a specific color.)

- Astrobrite
- Card Stock
- Pastel

## LAMINATING

Any size document up to 11" in width (poster size)

## TABS

Charge per tab (email or call for quote)

## STAPLING AND 3 HOLE PUNCH



Single Staple

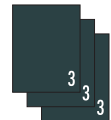
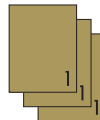
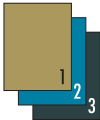
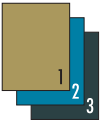
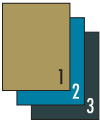


Double Staple



3 Hole Punched

## COLLATED OR UNCOLLATED



## BINDING

- Saddle Stitch
- Spiral
- Comb



Saddle Stitch



Spiral Bound



Comb Bound

# PRICE LIST

(Prices are subject to change. Please contact Campus Printing for the most current pricing.)

## FULL SERVICE BLACK DIGITAL PRINTING

(20 lb recycled stock)

Any Quantity (per sheet)

	1-Sided	2-Sided
8.5 x 11	\$0.045 per sheet	\$0.085 per sheet
8.5 x 11 3 Hole Drilled	\$0.05 per sheet	\$0.09 per sheet
11 x 17	\$0.09 per sheet	\$0.17 per sheet
110 # Index Card Stock 8.5 x 11	\$0.06 per sheet	\$0.11 per sheet

## FULL SERVICE COLOR DIGITAL PRINTING

(60# opaque stock\*)

	8.5 x 11	1-sided copies	2-sided copies
1-99		\$0.39	\$0.78
100-249		\$0.38	\$0.75
250-499		\$0.34	\$0.59
	11 x 17		
1-49		\$0.77	\$1.51
50-124		\$0.68	\$1.34
125-249		\$0.60	\$1.18
250-499		\$0.50	\$0.98

\*Prints with bleeds are at additional cost

## CERTIFICATES

(Central Piedmont logo in color on 8.5x11 60# Astroparche stock)

100	500	1000
\$45	\$185	\$320

## FORMS

(Black print on 8.5x11 carbonless paper, glued and padded)

	100 Sets	500 sets	1,000 sets
2 part	\$14.84	\$72.50	\$145
3 part	\$23.34	\$116.25	\$232.50
4 part	\$33.25	\$165	\$330

## WIDE FORMAT PRINTING

<b>Banners – up to 60”</b> 13 oz heavy duty scrim vinyl. Includes hems and grommets	\$4.25 sq. ft.
<b>Digital Print Vinyl</b> High quality print on adhesive backed vinyl	\$4 sq. ft.
<b>Custom Cut Vinyl</b> \$10 minimum fee on all custom cut vinyl. Simple to moderate complexity**	\$4 sq. ft.

\*\*More complex designs include an hourly fee

## BINDERY

Coil/Spiral	\$1.25 each
Comb Binding	\$1.25 each
Books over 135 sheets***	\$2 each
Leatherette or Plastic Covers	\$0.55 each
Saddle Stitch Binding	\$0.35 each

\*\*\*Books over 400, 20lb. sheets are not available for binding

## CUTTING

Lightweight paper (500 sheets)	\$0.50 per cut
Heavyweight paper (250 sheets)	\$0.50 per cut

## LAMINATING

8.5 x 11	\$1.50
11 x 17	\$2
Wide Format	\$2.75 sq. ft.

## OTHER SERVICES

Drilling / Hole Punch	\$0.01 per sheet
Machine Folding	\$5 set up + \$0.01 per sheet
Retractable Signs	Contact Campus Printing and Signs for price quote or additional information
X-Stand Signs	Contact Campus Printing and Signs for price quote or additional information
Yard Signs	Contact Campus Printing and Signs for price quote or additional information
A-Frame Sidewalk Signs	Contact Campus Printing and Signs for price quote or additional information

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